

APPENDIX 5

NOTICE INVITING INTERESTED SUPPLIERS TO APPLY FOR INCLUSION IN A MULTI-USE LIST

Each notice inviting interested suppliers to apply for inclusion in a multi-use list of intended procurement shall include:

- (a) a description of the goods or services, or categories thereof, for which the list may be used;
- (b) the conditions for participation to be satisfied by suppliers and the methods that the procuring entity will use to verify a supplier's satisfaction of the conditions;
- (c) the name and address of the procuring entity and other information necessary to contact the entity and obtain all relevant documents relating to the list; and
- (d) the period of validity of the list and the means for its renewal or termination, or where the period of validity is not provided, an indication of the method by which notice will be given of the termination of use of the list.